

Tokyo University of Agriculture and Technology, Endowed Chair Regulations

Regulation No. 64, 16-Kyou, April 7, 2004

Revision Regulation No. 42, 20, July 7, 2008.

Regulation No. 39, 24, October 1, 2012.

Article 1 Purpose

Pursuant to Article 22, Paragraph 1 No. 3 of the National University Corporation Act (Act No. 112 of 2003), these Regulations prescribe matters pertaining to the establishment of Endowed Chairs at Tokyo University of Agriculture and Technology (hereinafter referred to as "TUAT").

Article 2 Definition of Terms

In these Regulations, the following terms take their meanings as defined below.

(1) "Endowed Chair" means a unit of education/research established and operated to effectively utilize a grant for the purpose of scholarship at TUAT. }

(2) "Organization etc." means an organization or facility as prescribed in the Tokyo University of Agriculture and Technology Organization Administration Rules (hereinafter referred to as the "Rules"), Article 3 Section 1, Article 3-2 Section 1, Article 4 Section 2, Article 5 Section 1, Article 6 Section 1 and Article 11 Section 1.

Article 3 Title

1. The Endowed Chair shall bear a name indicating the content of the education/research supported by the Endowed Chair.
2. The title of the Endowed Chair may use words that indicate the grantor or the purpose of the Endowed Chair.

Article 4 Application to Establish an Endowed Chair

1. In the case in which an application to make a grant related to the establishment of an Endowed Chair has been made, the head of the Organization etc. shall submit the application to the President via the deliberations of the Faculty Council etc.
2. An application pursuant to the preceding section shall have the following documentation attached.
 - (1) Grant Application Form (Form No. 1)
 - (2) Endowed chair Outline (Form No. 2)
 - (3) Curriculum Vitae of intended Endowed Chair Supervisor (Form No. 3) and Appointment Authorization Form (Form No. 4)

Article 5 Determination

The President shall make a determination on establishing the Endowed Chair under application in the light of the deliberations of the Education and Research Council.

Article 6 Term of Endowed Chair

1. The term of an established Endowed Chair shall in principle be not less than two years and not more than five years.
2. The term of Endowed Chair pursuant to the preceding section may be renewed. The procedures for renewing an Endowed Chair are as prescribed in Article 4 and Article 5 of these Regulations.

Article 7 Announcement of Results

When the term of an Endowed Chair is completed, the President shall, in conformance with the prescriptions of the Organization etc. concerned, make a summary of the educational and research results and publicly announce these.

Article 8 Academic/Research Staff of an Endowed Chair Etc.

1. A member of the academic/research staff shall be appointed to be in charge of an Endowed Chair, the "Endowed Chair Supervisor".
2. In principle, the Endowed Chair supervisor shall be a person of a rank equivalent to professor, associate professor or associate lecturer.
3. The Endowed Chair Supervisor shall have the status of a non-tenured academic staff member.
4. The Endowed Chair Supervisor shall be selected by a decision made pursuant to the Tokyo University of Agriculture and Technology Employment and Promotion Regulations.
5. An Endowed Chair Supervisor who is a person equivalent to a professor or an associate professor may be granted the title of visiting professor or visiting assistant professor.

Article 9 Duties of an Endowed Chair Supervisor

In addition to performing the education and research functions of their Endowed Chair, an Endowed Chair Supervisor may be involved in other class or research instruction work, to the extent that there is no interference with the education and research functions of the Endowed Chair.

Article 10 Composition of an Endowed Chair

An Endowed Chair shall be comprised of not less than one person equivalent to a professor or an associate professor and not less than one person equivalent to an associate professor or associate lecturer.

Article 11 Expenditures Etc.

1. In principle, the expenditures incurred for an Endowed Chair shall be paid as one lump sum constituting the amount required for the performance of the education and research of the Endowed Chair in its entire term, provided that in cases in which it is certain that payments will be made on a continuous basis, payment of a required sum each year can be accepted.
2. Expenditures incurred for an Endowed Chair pursuant to the preceding section shall be processed as grant funds as prescribed in the Tokyo University of Agriculture and Technology Grant Handling Regulations.

Article 12 Changes to the Content Etc. of an Endowed Chair

The procedures in order to change the content etc. (excluding trivial matters) of an Endowed Chair are as prescribed in Article 4 and Article 5 of these Regulations.

Article 13 Intellectual Property

Intellectual property resulting through the work of an Endowed Chair shall be handled in conformance with the Tokyo University of Agriculture and Technology Intellectual Property Management Regulations and the Tokyo University of Agriculture and Technology Employee's Invention Regulations.

Article 14 Miscellaneous

Other necessary matters pertaining to the handling of an Endowed Chair may be prescribed separately in addition to these Regulations.

Supplementary Provisions

These Regulations shall come into effect from April 7, 2004, and shall be applied retrospectively from April 1, 2004.

Supplementary Provision (Regulation No. 42, 20, July 7, 2008)

These Regulations shall come into effect from July 7, 2008, and shall be applied retrospectively from April 1, 2008.

Supplementary Provision (Regulation No. 39, 24, October 1, 2012)

These Regulations shall come into effect from October 1, 2012, and shall be applied retrospectively from April 1, 2012.

Grant Application Form

MMDDYY

To the President,

Tokyo University of Agriculture and Technology

Grant applicant

Address (or location)

Name

Seal

(In the case of a company, record the position and name of the representative)

Title of Endowed Chair	
Purpose	
Terminal establishment	
Amount of grant	Total amount ¥
Usage of endowment fund	
Method of donation	
Record here other contact details for administration etc.	

Endowed Chair Outline

- 1 University name Tokyo University of Agriculture and Technology
- 2 Title of Endowed Chair
- 3 Grantor
- 4 Outline of grantor
- 5 Amount of grant (When provided with facilities and equipment etc., an outline of these)
- 6 Term and schedule of grant
- 7 Usage of grant fund
- 8 Method of grant
- 9 Name of Endowed Chair Supervisor and position title
- 10 Outline of education/research area of the Endowed Chair (including the curriculum)
- 11 Structure of current organization and the necessity in the light of this, of TUAT accepting the grant

Curriculum Vitae

Name		Male/Female	
Date of birth	Date of birth (years old)		
Current address			
Education			
From to	(Details)		
From to			
From to			
From to			
From to			
Work History			
From to	(Details)		
From to			
From to			
From to			
From to			
Contributions etc. to Academic Societies and Society			
From to	(Details)		
From to			
From to			
Awards and Penalties			
From to			
From to			
I declare that the above is correct			
Date		Name	Signature/seal

Note 1 In the "Education" section, a person who is a graduate of a university, technical institute or an equivalent educational institution should record all of their educational history. Others should record their highest level of educational achievement. Please record the level and title of your degrees etc. in this section.

2 In the "Work History" section, please record your entire work history detailing the positions and rank etc. obtained.

3 In the "Contributions etc. to Academic Societies and Society" section, please record matters related to the specialties and research fields etc. of the person concerned.

Form No. 4

Acceptance of Appointment

MMDDYY

To the President,
Tokyo University of Agriculture and Technology

Name

Seal

Pursuant to the establishment of the OOOO Endowed Chair at Tokyo University of Agriculture and Technology,
I accept the appointment as Endowed Chair Supervisor of said Endowed Chair from MMDDYY.